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Step 1

Navigate to Applications > Cyberduck . (If you don't have Cyberduck installed in your Mac please contact your computer coordinator).



Step 2

Click "Open Connection" (top left corner), then:

- select SFTP (SSH File Transfer Protocol)
- Server is webpages.sou.edu
- Username: enter your SOU username
- Password: enter your SOU password.
- Click "Connect"



Step 3

Open the "public_html" folder



Step 4

Simply drag your web files from your local computer into your public_html folder in webpages.



Step 5

Verify that the file(s) has been uploaded by navigating to your webpage

(i.e. http://webpages.sou.edu/~username/filename.ext), where "username" is your SOU username and filename.ext is your file's name and its file type.