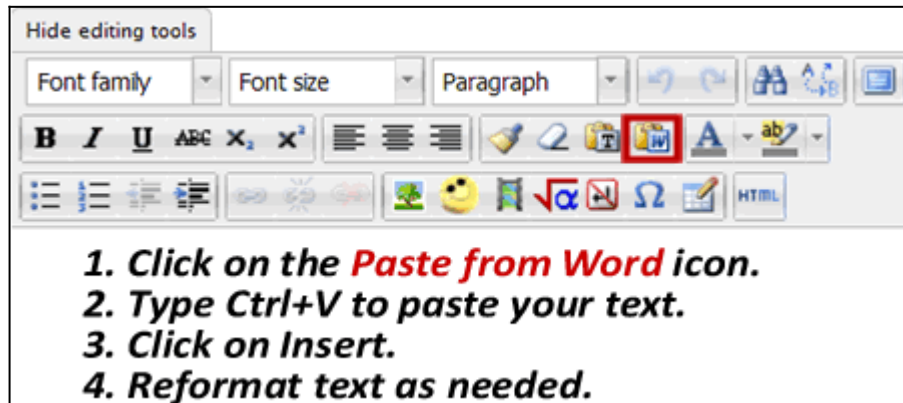


## All Users: Avoid Loss of Data from Text Boxes

Hart Wilson - 2018-06-20 - 0 Comments - in Moodle

Beware of  
inactive  
browsers!  
Your  
carefully  
crafted  
response  
may  
dissolve  
into



The image shows a screenshot of a Moodle text editor toolbar. The toolbar includes various icons for text formatting, such as bold, italic, underline, and font color. A red box highlights the 'Paste from Word' icon, which is a blue square with a white 'W' and a red border. Below the toolbar, there is a list of four numbered steps:

- 1. Click on the *Paste from Word* icon.**
- 2. Type *Ctrl+V* to paste your text.**
- 3. Click on *Insert*.**
- 4. *Reformat text as needed.***

cyberspace if your browser times out while you are drafting it. Unfortunately, there is no way to retrieve your work. Some suggestions for preventing future losses include:

- Saving your work periodically.
- Drafting your response in a Word document (or other word processing application), then copying and pasting it into your comment box.

**Note:** If you copy from Word and end up with weird formatting, select the pasted text and click on the **Paste from Word** icon shown here. That will "clean up" the Word source code that was copied over and leave you free to format your text as you would like it to appear.