

All Users: Know Your Dashboard

Hart Wilson - 2024-10-14 - Comments (0) - Moodle

Your **Dashboard** lets you sort, manage, and prioritize courses and assignments—return to items and courses you’ve accessed recently, star courses that you access frequently, and hide courses you don’t need at the moment. Best of all, you can rearrange the blocks to suit yourself!

Two things of special note about the **Recently accessed courses** and **Recently accessed items** blocks:

1. Courses will only appear in the Recently accessed courses block if they are available to students. Faculty can quickly access courses for future terms by filtering or starring them in the Courses overview block (read on to learn how).
2. Mac users will not see the horizontal scroll bar shown here, but you will be able to slide through the courses and items displayed.

Here’s an overview of your dashboard’s features:

- In addition to the course related blocks that appear in the main section of your dashboard, there are also links in the blocks panel on the right for helpful tools. Be sure to expand the panel from time to time as tools may be added throughout the term.
- The **Upcoming events** block displays links to items that have due dates. Each item will be linked for easy access.
- The **Recently accessed courses** block provides quick access to courses you have been working in recently. Use the navigation links in the upper right corner of the block to find the course you need.
- Similarly, the **Recently accessed items** block has links to activities and resources you’ve opened recently.
- Starring your courses makes it easy to find the courses you access most often. Click on the **More** icon in the lower right corner of the course card in the **Course overview** block below to star a course.
- The **Course overview** block offers the most options for viewing your courses—this is also the view you’ll have in the **My courses** link at the top of the page:
 - Filter your courses by status (in progress, past, future, starred),
 - Use the search field to find a course by name or CRN,

- Sort by last accessed or by course name,
- Change your view from the standard “card” view to a list or summary display,
- Star a favorite course or remove a past course from view, and/or
- Set the number of courses to view in one page (12, 24, 48, 96, All).

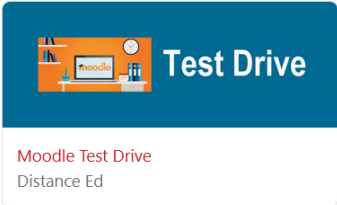
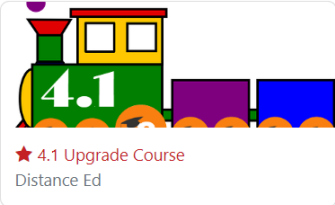
A quick note about the progress bar in the course display—unless an instructor specifically informs you that the progress bar truly is connected to all of the work you will do in the course, please disregard the percentage complete indicator. Most instructors do not use this setting, but there's no way for us to hide it.

Dashboard

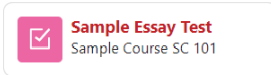
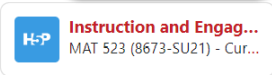
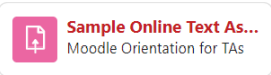
Upcoming events

There are no upcoming events
Go to calendar...

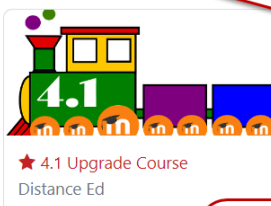
Recently accessed courses

Recently accessed items

Starred courses



Course overview

In progress

- All
- In progress
- Future
- Past
- Starred
- Removed from view

Search

Sort by course name

- Sort by course name
- Sort by last accessed

Card

- Card
- List
- Summary

0% complete

Star this course

Remove from view

Creating Lessons in Moodle Example Courses

0% complete

Academic Integrity Seminar Programs and Clubs

0% complete

Communication Practicum/Internship Programs and Clubs

10% complete

Demo Course One Example Courses

21% complete

★ BA 488/588 (1055) Fundamentals of ...

So far, we've shown you the "Card" view of your course list. You can also choose the "**List**" view:






Course overview

All ▾

Search

Sort by last accessed ▾


List ▾

	Demo Course Distance Ed 4% complete	⋮
	Moodle Test Drive Distance Ed 0% complete	⋮
	★ 4.1 Upgrade Course Distance Ed 8% complete	⋮
	Training Course Practice Courses 16% complete	⋮
	Sample Course Public 6% complete	⋮


Or **"Summary"** view:

Course overview

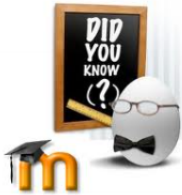
All ▾
Search
Sort by last accessed ▾
Summary ▾




Demo Course
Distance Ed
4% complete




Moodle Test Drive
Distance Ed
Test drive this Moodle course to learn how to create your Moodle profile, participate in discussion forums, submit assignments, take quizzes, and much more. Happy Moodling!



0% complete



COMM 399 (3649-WI20) - Non-Fiction Writing Workshop
Winter 2020
3% complete



Communication Practicum/Internship
Programs and Clubs
Communication majors in the Comm Studies concentration who are starting your Practicum/Internship project this term but not planning to register for the COMM 409A credits until a future term, please contact Dr. Precious Yamaguchi at Precious.Yamaguchi@sou.edu for the enrollment key you can use to add yourself to the Moodle site.

0% complete

To rearrange the blocks on your dashboard page, click on the **Edit mode** button in the upper right corner. With editing on, you'll see controls in the upper right corner of each block. If you want to shift a block to a different location, use the **Move** icon to drag and drop it in place. To move it to the side panel, click on the **Actions menu** and select **Configure ... block**. In the block configuration window, use the pull-down menu in the **On this page** area to change the current location (what Moodle calls "region") — "content" denotes the central portion of your page, while "right" indicates the right panel. You can use the **Weight** field to indicate where on the page you'd like the block to appear or use the move icon to drag and drop it after you save your changes. Click on the **Edit mode** button again to stop customizing your page when you're done rearranging blocks; click on the **Reset page to default** button to start over.

The screenshot shows a dashboard interface with a red header bar. The header contains navigation links: Home, Dashboard, My courses, Students, and Faculty. On the right side of the header, there is a user profile icon and an 'Edit mode' toggle switch. A red box highlights the 'Edit mode' toggle, and a red arrow points to it from a callout box that says 'Add a block to the panel on the right'.

Below the header, the dashboard is divided into several sections. The main section on the left is titled 'Dashboard' and contains a '+ Add a block' button. A red callout box points to this button with the text 'Add a block to the center of the dashboard'. Below this is the 'Upcoming events' section, which shows 'There are no upcoming events' and a 'Go to calendar...' link. A red callout box points to the configuration icon (a gear) in the top right corner of the 'Upcoming events' section with the text 'Configure, hide or delete a block'. Another red callout box points to the same configuration icon with the text 'Drag and drop a block to a different position'. A red box highlights the configuration menu that appears when the icon is clicked, containing three options: 'Configure Upcoming events block', 'Hide Upcoming events block', and 'Delete Upcoming events block'.

Below the 'Upcoming events' section is the 'Recently accessed courses' section, which displays two course cards: 'MBA Central Programs and Clubs' and 'MSEd Home Room Programs and Clubs'. On the right side of the dashboard, there is a 'Timeline' section with a '+ Add a block' button, a 'Next 7 days' dropdown, a 'Sort by dates' dropdown, and a search bar. Below the search bar is a message 'No activities require action'. At the bottom right is a 'Calendar' section showing the month of 'December' and 'January'.

Comments (0)