

All Users: Know Your Dashboard

Hart Wilson - 2019-07-17 - Comments (0) - Moodle

With the release of Moodle 3.6, the dashboard has been completely overhauled to allow more functionality and personalization when managing your course menu. By **customizing** your dashboard display, you can sort, manage, and prioritize courses and assignments—star courses that you access frequently and hide those you don't need at the moment.

By default, your dashboard will display the courses you have most recently visited followed by the course items you have most recently accessed. Below you'll find all of the courses in which you are enrolled.

Two things of special note about the **Recently accessed courses** and **Recently accessed items** block:

1. Courses will only appear in the **Recently accessed courses** block if they are available to students. Faculty can quickly access courses for future terms by filtering or starring them in the **Courses overview** block (read on to learn how).
2. Mac users will not see the horizontal scroll bar shown here, but you will be able to slide through the courses and items displayed.

As illustrated here in the **Courses overview** block, not only can you see your courses (shown here in "Card" view), but you can also see a timeline for upcoming assignments in new blocks. Best of all, you can rearrange the blocks to suit yourself!

The screenshot displays a Moodle dashboard with several key sections:

- Customize this page:** A red-bordered button in the top right corner.
- Recently accessed courses:** A horizontal scrollable list of course cards, including "BA 488/BA 588: Fundamentals of ..." and "MUS 441: Orchestration (1450-Fall...)".
- Recently accessed items:** A horizontal scrollable list of items, including "2.3 Quiz 2" and "Course Syllabus".
- Course overview:** A grid of course cards with filters and sorting options.
 - Filter:** A dropdown menu currently set to "All".
 - Sort by:** A dropdown menu set to "Course name".
 - View:** A dropdown menu set to "Card".
 - Course Cards:** Four cards are visible, each with a progress bar labeled "0% Complete".
- Timeline:** A vertical list of events with dates and times, such as "Monday, July 15" with "Quiz 1 closes" at 18:00.
- Calendar:** A monthly calendar for July 2019.
- Private files:** A section indicating "No files available".

Each block features controls to allow you to filter, sort and display courses* to meet your needs:

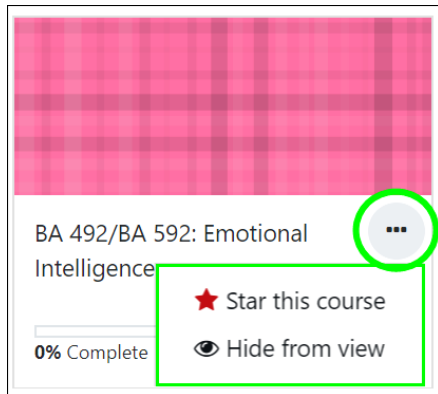
This annotated screenshot focuses on the "Course overview" block, highlighting three main control areas:

- Filter:** A purple callout points to the "All" dropdown menu, which is expanded to show options: All, In progress, Future, Past, Starred, and Hidden.
- Sort:** A green callout points to the "Sort by" dropdown menu, which is set to "Course name".
- View:** A yellow callout points to the "View" dropdown menu, which is set to "Card" and shows options: Card, List, and Summary.

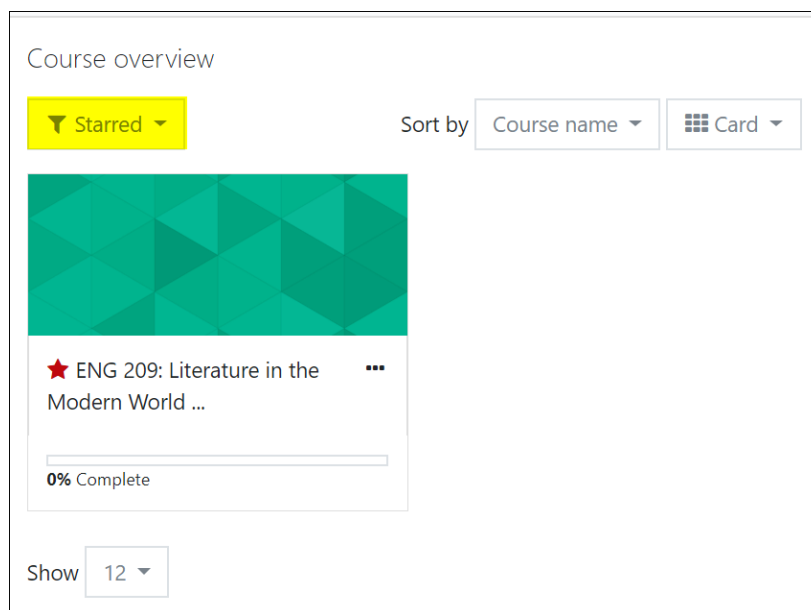
The background shows a partial view of course cards, including one for "SPAN 102 (3780-W119) - Beginn..." with a "20% Complete" progress bar.

*A quick note about the progress bar in the course display—unless an instructor specifically informs you that the progress bar truly is connected to all of the work you will do in the course, please disregard the percentage complete indicator. Most instructors do not use this setting, but there's no way for us to hide it.

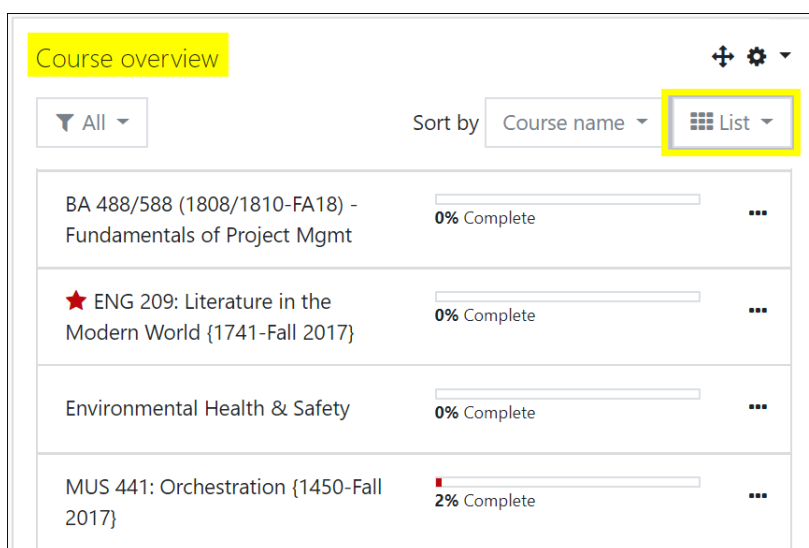
Click on the three dots adjacent to the course name to star or hide a course:



Once you have starred the course, use the filter icon to display just your starred favorites (or to show courses that you have hidden):



So far, we've shown you the "Card" view of your course list. You can also choose "List" view:





Or "Summary" view:

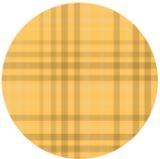
Course overview

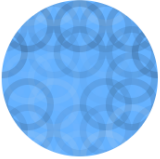
All ▾

Sort by Course name ▾ Summary ▾

 BA 488/588 (1808/1810-FA18) - Fundamentals of Project Mgmt ...
0% Complete

 ★ ENG 209: Literature in the Modern World {1741-Fall 2017} ...
0% Complete

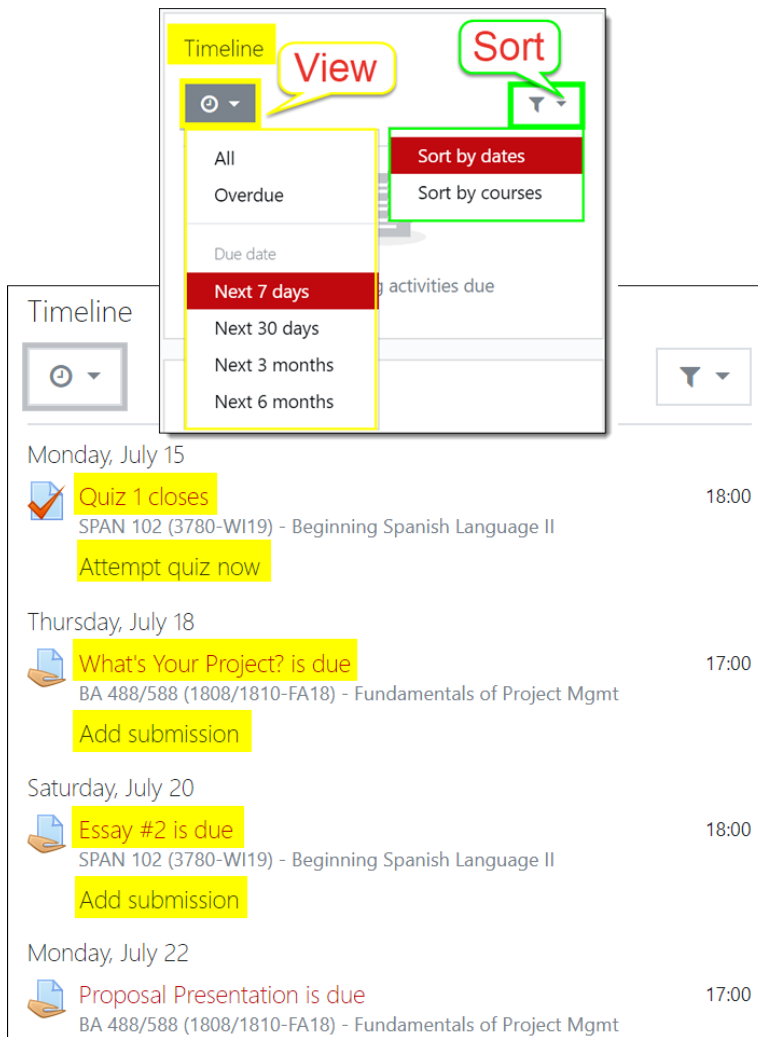
 Environmental Health & Safety ...
This site includes self-paced training modules for a variety of campus safety areas. Click on the course name to enroll in the site.
0% Complete

 MUS 441: Orchestration {1450-Fall 2017} ...
2% Complete

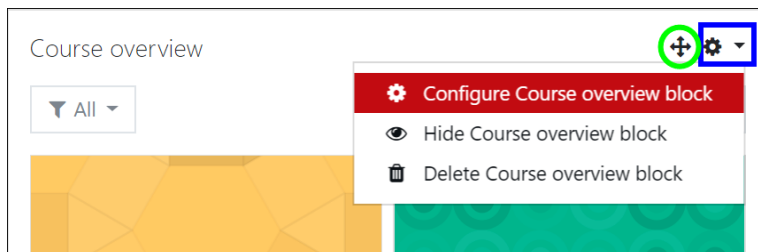
Show 12 ▾

◀ ▶

The Timeline block allows you to filter assignments by due date and to sort them by course or by date. Note that each activity is linked for easy access.



To rearrange the blocks on your dashboard page, click on the **Customize this page** button in the upper right corner. With customizing activated, you'll see controls in the upper right corner of the block:



If you want to keep the block in the same area, but move it to a different location, use the **Move** icon circled here in green. To move it to the side panel, click on the **Actions menu** icon highlighted in blue and select **Configure block**.

In the block configuration window, use the pull-down menu in the **On this page** area to change the current location (what Moodle calls "region") — "content" denotes the central portion of your page, while "Right" indicates the right column. You can use the **Weight** field to indicate where on the page you'd like the block to appear or use the move icon to drag and drop it after you save your changes.

Configuring a Course overview block

▼ Where this block appears

Original block location ⓘ User: Student1 One
Display on page types Dashboard page
Default region ⓘ content ▾
Default weight ⓘ 0 ▾

▼ On this page

Visible Yes ▾
Region content ▾
Right
content
Weight 0 ▾

Save changes Cancel

Click on **Stop customizing this page** when you're done rearranging blocks; click **Reset page to default** to start over.

Reset page to default

Stop customizing this page