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## Box External Collaboration

David Raco - 2022-11-09 - Comments (0) - Box

External collaboration refers to sharing Box folders or documents with people outside of Southern Oregon University. Certain types of files may not be eligible for external collaboration in order to comply with SOU's security policies. If you find that you can't share a file with an external party that you believe should be shared with someone outside of SOU, please contact [infosec@sou.edu](mailto:infosec@sou.edu).

### **Please be careful when sharing SOU data with external parties!**

External collaboration permissions on files may be modified or removed at any time in order to comply with SOU's security policies.

How to Invite an External Collaborator

It's easy! Just invite them using their email address like you would someone at SOU.

For External Collaborators -- How to Accept an Invitation


You will receive an email with a link to accept the invitation. Click the Accept Invite button to get started.

David Raco has invited you to collaborate on Box Inbox x



**David Raco** <noreply@box.com>  
to me ▾

**box** Sign Up



**David Raco invited you to collaborate on:**  
[Redacted Name]

"I'd like to share my files with you on Box." - David Raco

[Accept Invite](#)



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To receive access to your shared documents, and to start securely storing and collaborating on all of your content, please create a free Box account. This free account comes with 10 GB of storage to:

If you do not already have a Box account associated with your email address, you will be prompted to create a new Box account on their Free plan. Enter all the required information to create your free Box account.

If you already have a Box account, you just need to sign in to accept the invitation.

## Create Your Account

 David Raco has invited you to collaborate on ' 

### Signup for a Box account to accept invite

Full Name

Email Address

Password

Confirm Password

Phone Number

- I live in the European Economic Area or U.K.
- By checking this box, you agree to Box's [Terms of Service](#) and confirm you have read Box's [Privacy Policy](#). You also agree to receive emails from Box regarding product and service updates, special offers, events and webinars, and other marketing materials. You may unsubscribe at any time.

**Submit**

Your Current Plan:

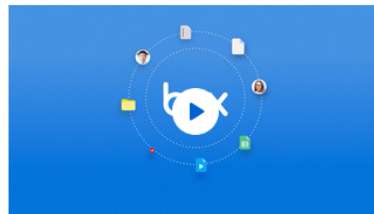
### Box Individual

- ✓ 10 GB Storage
- ✓ 250 MB file upload limit
- ✓ Secure file sharing
- + [Show More Features](#)

Today's Total

Free

[Learn more about Box](#)



You should then find the file in your list of All Files. If you can't easily locate it, search for it by name.