



## Enabling DUO Multi-Factor Authentication

Brad Christ - 2023-12-06 - Comments (0) - Multi-factor Authentication

### 1. Login to InsideSOU

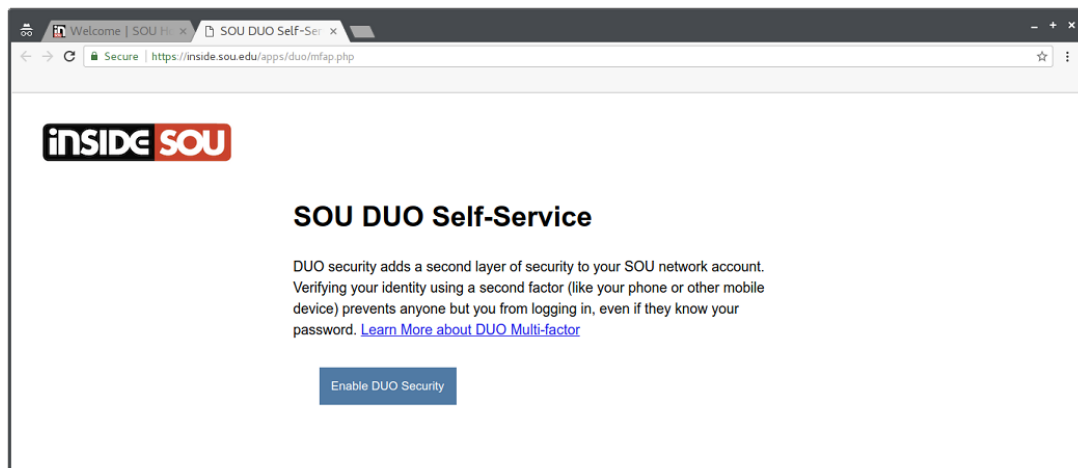
**\*Important\* You must have a smart phone, tablet, or token to enable multi-factor authentication.**

Begin by logging into InsideSOU and locating the DUO tab in the Account Management box. Click **Enable DUO Multi-Factor**. To learn more about DUO Multi-factor, read our [FAQs and guides](#).



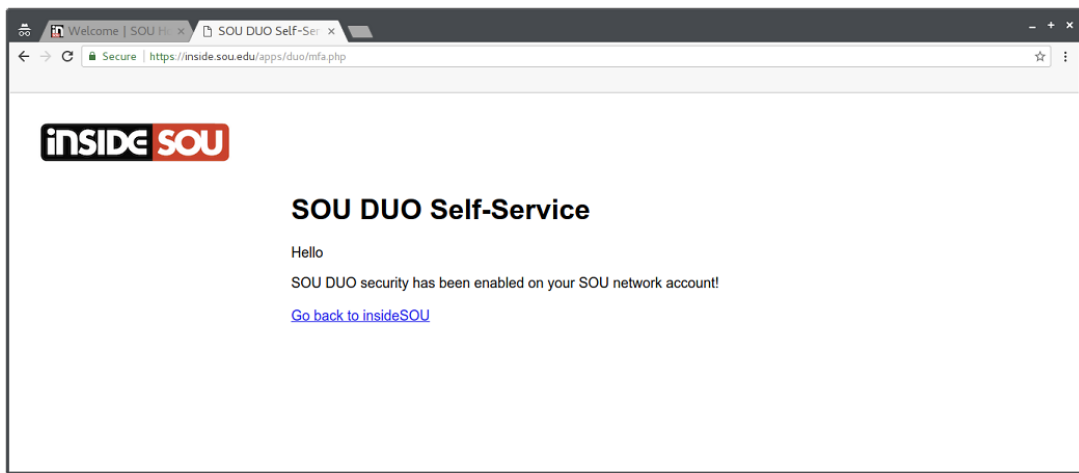
### 2. Enable DUO Multi-Factor

Click **Enable DUO Multi-Factor** again to confirm that you want to really enable multi-factor authentication. Remember, once you pass this step, you cannot disable DUO without contacting the Information Technology department!



### 3. Confirmation

After a moment or two, you should receive confirmation that DUO has been enabled on your account. Click the link to return to InsideSOU.



## 4. Continue to Device Enrollment

To finish enrollment, go back to the DUO tab in the Account Management box and click **Manage Your SOU DUO Account**. If you do not follow this step, you will instead be prompted to complete enrollment the next time you log into InsideSOU. Follow this [guide to device enrollment](#). To learn more about DUO Multi-factor, read our other [FAQs and guides](#).

