



## Faculty: Assign Group Grades

Hart Wilson - 2023-11-07 - Comments (0) - Faculty

# Set Up a Group Assignment

You can assign a grade and provide feedback to all of the members of a group at once—and then make any adjustments for individuals that might be necessary. Here's how:

1. Create an assignment link.
2. In the **Group submissions** options area, change the **Students submit in groups** option to **Yes**.
3. If your course has more than one type of group, select [the grouping](#) that the groups belong to so that submissions will be allocated to the correct students.
4. In the **Common module settings** area, choose **Separate groups** and select the appropriate **Grouping** if needed. (Note: You do **not** need to restrict access to the link to a group or grouping.)
5. **Save changes**.

**Caution:** Once any student has submitted an assignment, you will no longer be able to deactivate the group submission setting or adjust the group designation for the assignment.

▼ **Group submission settings**

Students submit in groups

Show more...

A red arrow points from this screenshot to the one below, indicating the change from 'No' to 'Yes'.

▼ **Group submission settings**

Students submit in groups

Require group to make submission

Show more...

Grouping for student groups

▼ **Common module settings**

Availability ? Show on course page ▾

ID number ?

Force language Do not force ▾

Group mode ? **Separate groups** ▾

Grouping ? **Project Teams** ▾

Add group/grouping access restriction

## Grade a Group Assignment

To grade an assignment that has been designated for groups:

1. Open the assignment link and select a group to grade.
2. Click on **Grade**.
3. Enter a score and general feedback for the group.
4. Scroll down to the bottom of the grading interface and click on **Yes** to assign the score and feedback to all the members of the group. **Save changes**.
5. To adjust the score of any individual and/or provide specific feedback to a member of the group, navigate to their grade interface and make the desired adjustments. **Save changes**.

Assignment Settings **Advanced grading** Freeze this context More ▾

✓ Done: Make a submission

**Identify one member of your group who will be responsible for submitting your final project report to this link. Only one person needs to submit your report.**

View all submissions **Grade**

### Grading summary

Separate groups (Project Teams) All participants ▾

<b>Hidden from students</b>	No
<b>Groups</b>	6
<b>Submitted</b>	1


## Submission

Team: Case Team 3

Submitted for grading

Not graded

Student can edit this submission

 project report.docx






▶ Comments (0)

## Grade


Grade out of 100

Current grade in gradebook

Maximum size for files: Unlimited



Files



You can drag and drop files here to add them.

## Group submission settings

Apply grades and feedback to entire group