

## Faculty: Assign Group Grades

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### Set Up a Group Assignment

You can assign a grade and provide feedback to all of the members of a group at once—and then make any adjustments for individuals that might be necessary. Here's how:

1. Create an assignment link.
2. In the **Group submissions** options area, change the **Students submit in groups** option to **Yes**.
3. If your course has more than one type of group, select [the grouping](#) that the groups belong to so that submissions will be allocated to the correct students.
4. In the **Common module settings** area, choose **Separate groups** and select the appropriate **Grouping** if needed. (Note: You do **not** need to restrict access to the link to a group or grouping.)
5. **Save changes**.

**Caution:** Once any student has submitted an assignment, you will no longer be able to deactivate the group submission setting or adjust the group designation for the assignment. If you don't want an assignment set for group submission, but a student has already made a submission, your best bet is to duplicate the assignment link, remove the group submission option, ask anyone who has submitted their work to resubmit to the new link (or save their submission to your computer), then delete the original link.

**Group submission settings**

Students submit in groups

Show more...

**Group submission settings**

Students submit in groups

Require group to make submission

Show more...

Grouping for student groups

**▼ Common module settings**

Availability ? Show on course page ▾

ID number ?

Force language Do not force ▾

Group mode ? **Separate groups** ▾

Grouping ? **Project Teams** ▾

[Add group/grouping access restriction](#)

## Grade a Group Assignment

To grade an assignment that has been designated for groups:

1. Open the assignment link and select a group to grade.
2. Click on **Grade**.
3. Enter a score and general feedback for the group.
4. Scroll down to the bottom of the grading interface and click on **Yes** to assign the score and feedback to all the members of the group. **Save changes**.
5. To adjust the score of any individual and/or provide specific feedback to a member of the group, navigate to their grade interface and make the desired adjustments. **Save changes**.

Assignment [Settings](#) [Advanced grading](#) [Freeze this context](#) [More ▾](#)

**✓ Done:** Make a submission

**Identify one member of your group who will be responsible for submitting your final project report to this link. Only one person needs to submit your report.**

[View all submissions](#) **Grade**

### Grading summary

Separate groups (Project Teams)  ▾

<b>Hidden from students</b>	No
<b>Groups</b>	6
<b>Submitted</b>	1


## Submission

Team: Case Team 3

Submitted for grading

Not graded

Student can edit this submission

 project report.docx






▶ Comments (0)

## Grade


Grade out of 100

Current grade in gradebook

Maximum size to: Files: Unlimi



Files



You can drag and drop files here to add them.

## Group submission settings

Apply grades and feedback to entire group

Yes 