



## Faculty: Assign Incomplete Student Role

Hart Wilson - 2024-06-25 - Comments (0) - Faculty

The "Incomplete student" role allows a student to access a course that you've made unavailable to students, so you can hide the course from everyone and still provide access to a student who needs it.

To assign this role:

1. Click on the **Participants** link at the top of the page and locate the student whose role you need to update.
2. Open the pull-down menu associated with the student's listing.
3. Select **Incomplete Student**.
4. Click on the **Save** icon just above the displayed roles.
5. Advise the student to look for the course name in gray font in their list of courses.



### My courses list

- ▶ **Fall 2023**
- ▶ **Spring 2023**
- ▼ **Public**
  - 🎓 Environmental Health & Safety
  - 🎓 Moodle Test Drive
  - 🎓 **Sample Course**