

Faculty: Batch Download Student Assignment Files

Hart Wilson - 2025-12-18 - [Comments \(0\)](#) - [Faculty](#)

Student assignment files can easily be downloaded in a single batch. Moodle will assign the student's name and the name of the assignment to each file submitted, so each file will have a unique name when it is downloaded.

Download All Submissions

Follow these steps to download all the files associated with an assignment:

1. Click on the name of the assignment to open it.
2. Click on the **Submissions**
3. Click on the **Select all** submissions box on the left, then choose **Download** from the options at the bottom of the page. **Note:** Unless students have submitted multiple files, be sure that the **Download submissions in folders** option just above the submission details is **not** selected. Moodle generally remembers your preference, but you may want to check before downloading to make sure the folder setting meets your needs.
4. Save the resulting zip file to your computer.
5. Open each file to view or print it, or extract all files to save and manipulate them on your computer.

Sample Assignment

Assignment Settings **Submissions** Advanced grading More ▾

Make a submission

Due: Friday, November 18, 2033, 4:00 PM

Download [these instructions](#) and save them to your computer. When you have completed your assignment, reopen this link and click on **Add submission** to upload your file(s).

Sample Assignment

Assignment Settings **Submissions** Advanced grading More ▾

Submissions
Search users
Select separate groups
Name: First (S) ▾
Status: All ▾

Advanced ▾
Clear all
Grade

Quick grading
 Download submissions in folders
Actions ▾

Reset table preferences

First name / Last name	Email address	Status	Grade	Last modified (submission)	Online text	File submissions
<input checked="" type="checkbox"/> Student1 One	none1@noemail.com	Submitted for grading	-	-	-	-
<input checked="" type="checkbox"/> Student2 Two	none2@noemail.com	Submitted for grading	-	-	-	-
<input checked="" type="checkbox"/> Student5 Five	noemail5@noemail.com	Submitted for grading	-	-	-	-
<input checked="" type="checkbox"/> Student6 Six	noemail6@noemail.com	Submitted for grading	-	-	-	-

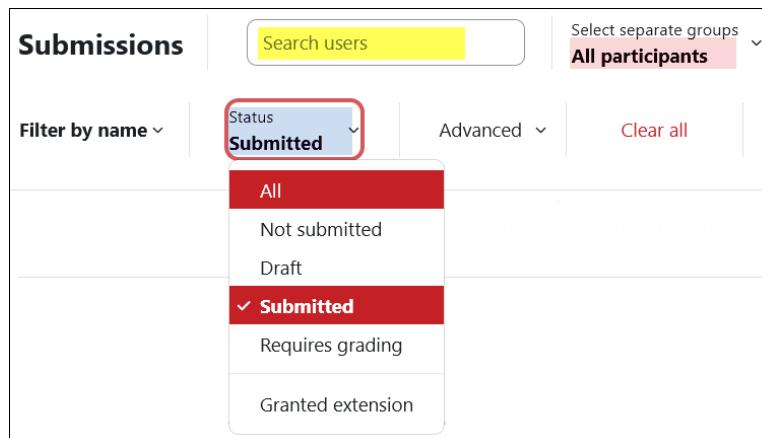
Download

8 selected

Download Select Submissions

While being able to download all of the submissions to an assignment link is really handy, you can also select just a handful of assignments if you wish, rather than having to download all of them. To select student submissions:

- Search for a particular student.
- Select a specific **Group**.
- Filter by submission **Status**.



Submissions

Search users

Select separate groups

All participants

Filter by name

Status

Submitted

All

Not submitted

Draft

✓ Submitted

Requires grading

Granted extension

Advanced

Clear all

Check the box to the left of the student name for each of the submissions you want to download, then click on **Download** as above.