



Faculty: Create an Essay Response Template

Hart Wilson - 2019-02-09 - Comments (0) - Faculty

It is possible to supply a specific format for students to use in responding to essay questions. Being able to provide a template makes it easy to impose a particular structure for student responses. Enter text headings and provide text for students to type over as shown in this example. [This 90-second video](#) shows how to set up a template by inserting a table created in Word.

Response Template

Response template

Type One
(Replace this text with your response.)

Type Two
(Replace this text with your response.)

Type Three

Describe four types of conflict resolution.

Type One
(Replace this text with your response.)

Type Two
(Replace this text with your response.)

Type Three
(Replace this text with your response.)

Type Four
(Replace this text with your response.)