Southern OREGON

Knowledgebase > Moodle > Faculty > Faculty: Embed a Web Link

Faculty: Embed a Web Link Hart Wilson - 2018-01-16 - Comments (0) - Faculty

Moodle makes it easy to post an external link to your course page, but it's just as easy to include an external link in a web page (or book or assignment or.... basically in any text box). (Download this guide to embedding links, files and videos.)

To create a text link to an external web site in any Moodle text box:

- 1. Type in the text to which you want to link the web site. Make the text bold and underline it to make it stand out as a link.
- 2. Select the text you have just typed with your mouse.
- 3. In the toolbar, click on the icon with the chain links on it labeled **Insert/edit link**.
- 4. Enter or paste the URL of the target site in the Link URL field, including http://.
- 5. Add a title if desired (this will be displayed when a mouse hovers over it).
- 6. In the Target field, select "New window" from the pull-down menu.
- 7. Click on **Insert** to return to your text box. Save your changes!

Bonus Tip: Are your editing toolbars missing when you open an existing text box? <u>These</u> <u>instructions</u> will have you editing again in a hurry.