



Faculty: Filter Users by Group

Hart Wilson - 2018-01-13 - Comments (0) - Faculty

The **Enrolled users** interface offers the option to filter by group membership. The handiest thing about this feature may be its ability to generate a list of students who have not been assigned to a group.

Another enhancement to this page is the ability to sort the users based on their last access to the course. Click on the **Last access to course** column heading to view the students by most recent access or click it again to see which students have been away from the course site the longest.

The screenshot shows the 'Enrolled users' interface in Moodle. At the top right is an 'Enroll users' button. Below it are search and filter controls: a search box, 'Enrollment methods' set to 'All', 'Role' set to 'All', and 'Group' set to 'All participants'. A dropdown menu for 'Group' is open, showing options: 'All participants', 'No group', 'MW 10:30', and 'MW 1:30'. The 'No group' option is circled in red. Below the filters is a table with columns: 'First name ^ / Last name / Email address', 'Last access to course', 'Roles', 'Groups', and 'Enrollment methods'. The table lists three students: 'Student1 One' (last access 23 hours 44 mins), 'Student2 Two' (Never), and 'Student3 Three' (Never). Each student row includes a profile picture, name, email, role, group membership, and enrollment details.

| First name ^ / Last name / Email address | Last access to course | Roles | Groups | Enrollment methods |
|--|-----------------------|-----------|-----------|--|
| Student1 One sousoe@gmail.com | 23 hours 44 mins | Student ✖ | MW 1:30 ✖ | Manual enrollments from Monday, June 20, 2016, 12:00 AM ✖ |
| Student2 Two souscreencast@gmail.com | Never | Student ✖ | | Manual enrollments from Tuesday, June 28, 2016, 12:00 AM ✖ |
| Student3 Three librarysou@gmail.com | Never | Student ✖ | | Manual enrollments from Tuesday, June 28, 2016, 12:00 AM ✖ |