

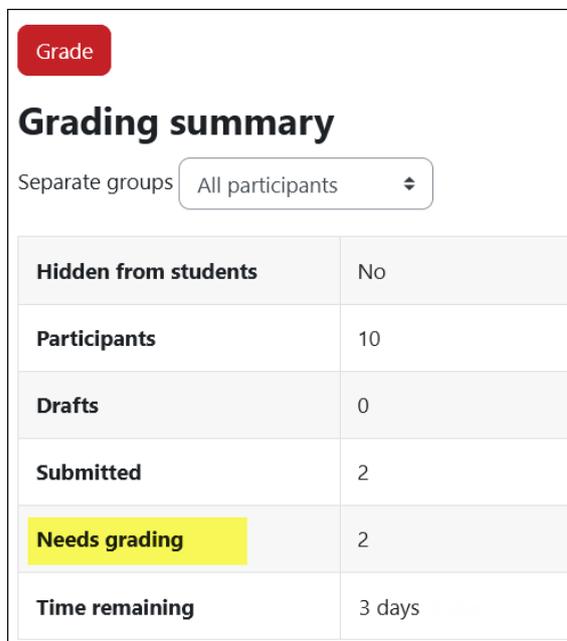
## Faculty: Find Missing Assignment Files

Hart Wilson - 2025-12-18 - [Comments \(0\)](#) - [Faculty](#)

A funny thing happened to me on the way to grading.....

.... and it could happen to you!

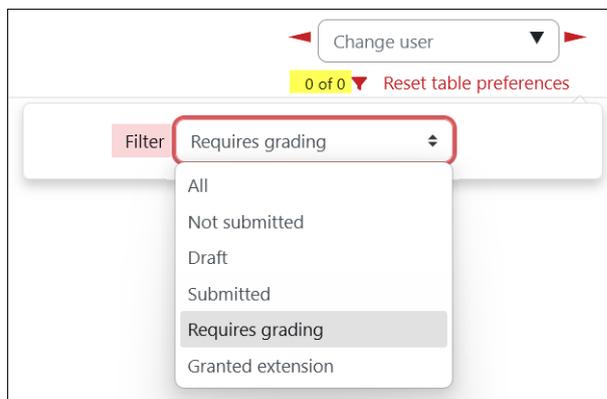
Moodle let me know that I had submissions that needed grading — I had set up the assignment link to notify me when submissions were made and the submissions also showed up in the Recent activity block. So, I opened the assignment link and confirmed that yes, indeed, I did have assignments to grade:



The screenshot shows the Moodle 'Grade' page for an assignment. At the top left is a red 'Grade' button. Below it is the heading 'Grading summary'. There is a 'Separate groups' dropdown menu set to 'All participants'. A table displays the following data:

Hidden from students	No
Participants	10
Drafts	0
Submitted	2
Needs grading	2
Time remaining	3 days

So, I clicked on the **Grade** link and my "**Requires grading**" filter said I had no submissions to grade.

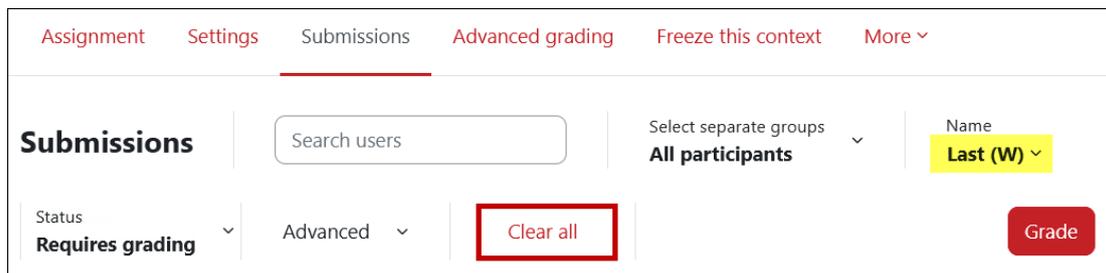


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But how could that be! I knew that I had new submissions to review. Moodle told me three different ways that I had new submissions! Where were they?!

And this could happen to you (hence this article!).

What I figured out was that the last time I had looked at assignments in my course, I filtered the assignment results by W to locate a submission turned in with a specific learner. What Moodle does, it turns out, is maintain that filter **until I intentionally remove it**. Thus, Moodle was doing exactly what I had told it to do: filter out all of the assignments that need grading... submitted by people whose last name starts with W. And there weren't any!



The screenshot shows the Moodle Submissions interface. At the top, there are tabs for 'Assignment', 'Settings', 'Submissions', 'Advanced grading', 'Freeze this context', and 'More'. The 'Submissions' tab is active. Below the tabs, there is a 'Submissions' section with a 'Search users' input field. To the right of the search field, there is a 'Select separate groups' dropdown menu set to 'All participants'. Further right, there is a 'Name' dropdown menu set to 'Last (W)'. Below these, there is a 'Status' dropdown menu set to 'Requires grading', an 'Advanced' dropdown menu, a 'Clear all' button (highlighted with a red box), and a 'Grade' button.

There are two ways to fix this: open the pull-down menu under **Name** and select **All** for first and last name or click on the **Clear all** link (you'll need to reset the **Status** setting). As soon as I removed the restriction, voilà, I had two submissions to review.