



## Faculty: Set Up Collapsed Topics Course Format

Hart Wilson - 2018-07-13 - Comments (0) - Faculty

In addition to the weekly and topics format, Moodle features "**Collapsed topics**" as a course format. This format is great for eliminating Moodle's famous "death scroll."

The screenshot shows a Moodle course page titled "Demo Course". At the top, there is a breadcrumb trail: "Home / Courses / Public / Demo Course 3.3". A gear icon for settings is in the top right corner. Below the breadcrumb, there is a "Your progress" indicator with a question mark icon. A list of course items is shown, each with a checkbox: "Syllabus", "Course Q & A", "Course Files", "Announcements", "Course Tools & Utilities", and "Attendance". Below this list, there are two buttons: "Open all" (with a play icon) and "Close all" (with a close icon). An instruction reads: "Instructions: Clicking on the section name will show / hide the section." Below the instruction is a list of sections, each with a play icon on the left and a topic label on the right. The sections are: "Week One" (Topic 1), "Week Two" (Topic 2), "Week Three" (Topic 3), "Week Four" (Topic 4), "Section 5" (Topic 5) with a blue "Hidden from students" tag, "Section 6" (Topic 6) with a blue "Hidden from students" tag, "Section 7" (Topic 7) with a blue "Hidden from students" tag, and "Section 8" (Topic 8).

Clicking on the section name opens the area up and displays the section's content.

**Demo Course** ⚙️

Home / Courses / Public / Demo Course 3.3

Your progress ?

- Syllabus
- Course Q & A
- Course Files
- Announcements
- Course Tools & Utilities
- Attendance

▶ Open all   ▼ Close all

Instructions: Clicking on the section name will show / hide the section.

▼ **Week One** Topic 1

**Resources**

- Weekly Overview
- Handout
- Supplemental Reading
- Charts
- Chapter Resources
- Additional Readings
- Related Web Site

**Homework**

- Weekly Discussion
- Essay Assignment
- Group Project
- Chapter Quiz
- Project Sign-up
- Class Presentation Scheduler

▶ **Week Two** Topic 2

▶ **Week Three** Topic 3

▶ **Week Four** Topic 4

To apply the collapsed topics format to your course, click on the course admin gear in the upper right corner of your course main page and select **Edit settings**. Open the **Format** options area and choose **Collapsed topics** from the Format pull-down menu.

▼ Course format

**Format**

Weekly format

Single activity format

**Collapsed Topics**

Topics format

Completely invisible

Hidden sections

Course layout

Show all sections on one page

After you select this format, a series of fields will be displayed. You can safely ignore them and scroll on down to save changes. For assistance in customizing your collapsed topics settings, contact the Center for Instructional Support.