

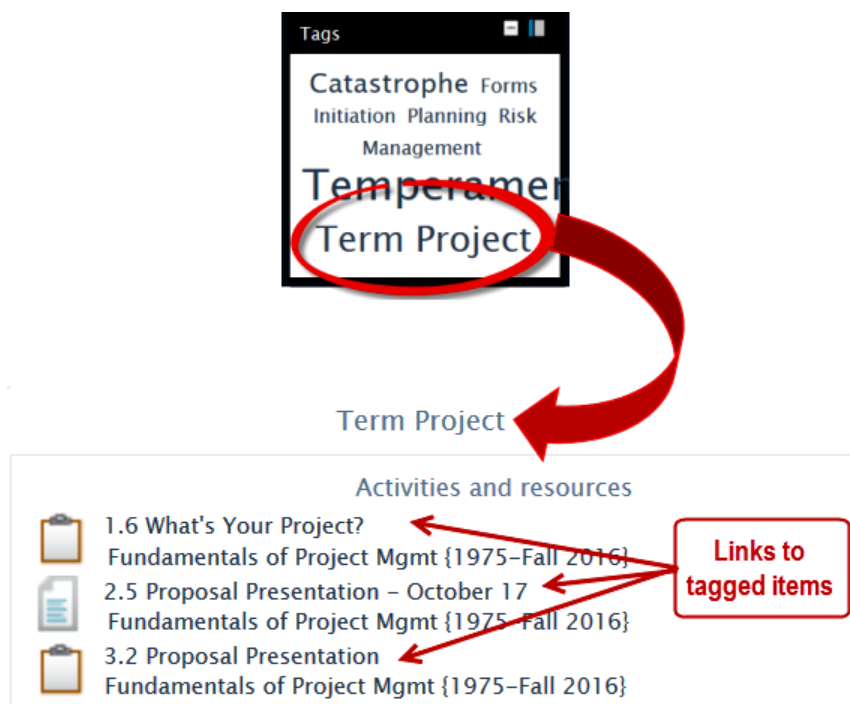


Faculty: Set Up Tags

Hart Wilson - 2023-11-08 - Comments (0) - Faculty

Moodle allows you to provide links to resources and activities by using tags. Here's how it works:

As you create resources and activities, you tag them with an appropriate key word (or words). The tags will appear in the **Tags** block. Clicking on a key word will display links to all of the items you have tagged with that key word.



To tag an item, open it in edit view, then expand the **Tags** option area. Enter the first key word in the field provided and click on **Enter** to save the tag. Add more tags if appropriate. Save the item to record your changes.

The image shows the 'Tags' input field in Moodle. The field is titled 'Tags' and contains the text 'No selection'. Below the field is a dropdown menu with the text 'Enter tags...'. Below the field are two buttons: 'Save and display' and 'Cancel'.



With editing turned on in your course, scroll down to the **Add a block....** block and select **Tags** from the list of available blocks.

Locate the new **Tags** block (ignore all of the random tags in it) and hover over the top of the block to display the editing icons. Click on the **Configure Tags block** icon.

In the **Configuring a Tags block** page, set the number of tags to display. In the **Tagged items context** field, use the pull-down menu to select your course name. Click on **Save changes** to display the tags that you have attached to items in your course.

Configuring a Tags block

▼ **Block settings**

Block title

Number of tags to display

Display tags

Tagged items context

Include child contexts

► **Where this block appears**

► **On this page**