

Faculty: Subscribe to a Forum

Hart Wilson - 2025-12-04 - [Comments \(0\)](#) - [Faculty](#)

Sometimes it's helpful to be notified by email whenever someone makes a contribution to a forum, especially when students post questions to a course Q and A forum. To subscribe to a forum, follow these simple steps:

1. Create the forum, then select **Save and display**. (Simply open an existing forum, if you already have one set up.)
2. Click on the **Subscribe to forum** link. You'll receive a confirmation notice that you will receive copies of posts made to the forum.

Note: You can reply to a question via email, but if you do, others in the course will not benefit from your response. Instead, open the forum and reply to the post within the forum. Be aware, too, that anyone in the course can subscribe to any forum, provided the subscription setting remains Optional (the course default).

But wait—there's more! Don't forget that anyone can subscribe to an individual forum thread and be notified by email of any replies made to the thread.

[Learn more about forum subscriptions.](#)

The screenshot shows a Moodle forum page titled "Course Q & A". The page includes a red "FORUM" icon, the title "Course Q & A", and navigation links for "Forum", "Settings", "Advanced grading", and "More". Below the title, there is a large red question mark icon with a small white figure standing next to it. Text on the page reads: "Please ask any general questions you have about the course in this forum." At the bottom, there are buttons for "Search forums", "Add discussion topic", and "Subscribe to forum", with the "Subscribe to forum" button highlighted with a red border.