## Southern OREGON

Knowledgebase > Moodle > Students > How to Connect Your Moodle Courses Calendars to Google Calendar

## How to Connect Your Moodle Courses Calendars to Google Calendar

David Raco - 2019-07-22 - Comments (0) - Students

This knowledgebase article will show you how to connect your Moodle course calendars to your Google Calendar for ease of access. You can <u>learn more about the features of Moodle's calendar system here</u>.

**Step 1** - Access your Moodle calendar (<u>https://moodle.sou.edu/calendar</u>). Look for the Calendar icon in the sidebar on the left side of the screen. Click it, then click on the Export button at the bottom of the calendar.



**Step 2** - Select to export all events, or narrow it down to just courses. Then select the time period for the export. We recommend either "recent and next 60 days" or the custom range that extends out by about a year. After that, click the "Get calendar URL" button and be sure to copy the URL that appears below. You will need it in an upcoming step.

Export calence	lar	
How do I subscribe to	this cale	ndar from a calendar application (Google/Outlook/Other)?
Events to export	0	All events
		O Events related to categories
		O Events related to courses 1
		O Events related to groups
		○ My personal events
Time period	0	O This week
		O This month
	2	Recent and next 60 days
		O Custom range (07/17/19 - 07/21/20)
	3	Get calendar URL Export
There are required fields	in this for	rm marked 🚺 .
Calendar URL: https://mo	odle.sou.	edu/calendar/export_execute.php?userid=
authtoken=	71058067	<pre>Unit in the second s</pre>

**Step 3** - Go to Google Calendar (<u>https://calendar.google.com</u>) and click on the + sign next to "Other calendars" on the left side of the screen. Then select "From URL" within the menu that appears.



Other calendars

Add other calendars

	1 – 5pm			
My calendars	Subscribe to calendar			
Other calendars	Create new calendar			
	Browse resources			
	Browse calendars of interest			
	From URL			
	Import			

**Step 4** - Paste in the Moodle calendar URL that you copied in Step 2 and then click the Add calendar button.

## From URL



The events from your Moodle calendar will now appear on a brand new calendar within your Google Calendar account named after the URL that you used to connect them. You can rename that calendar to something easier on the eyes and add notifications to its events using the <u>Google Calendar settings</u>.

Calendar settings

Name My Moodle Calendar

Time zone

(GMT-07:00) Pacific Time - Los Angeles

URL

https://moodle.sou.edu/calendar/export\_execute.php?userid=

Permissions settings

Anyone can See nothing

You can See all event details

Event notifications								
Notification	• 10	•	minutes 💌		×			
Email 🝷 2	2	days	•	×				
+ Add notification								