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How to Require SOU Authentication and Capture Respondent Information to a Qualtrics Survey

Brad Christ - 2025-04-14 - Comments (0) - Qualtrics

In some cases, you may want to verify that the respondents are SOU faculty, staff, or students and track who has responded to a survey. To enable this for a Qualtrics survey, follow the steps below:

- On the Edit Survey tab, click the Survey Flow link at the top of the page
- ON the Survey Flow page, click the +Add a New Element Here link
- From the list of options available, click the Authenticator button
- In the Authentication Type field, select **SSO**

Note

Remove the checkmark next to "Associate Respondent With Panel" to retain anonymity of survey results

- From the SSO Type, select **Shibboleth**
- Click **Move** (under the blue authentication box) and drag the blue box up to the top of the survey flow (this should be the first item in your survey flow)
- Click the Save Flow button at the bottom of the screen
- The finished Survey Flow should look like the example below:

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)	Survey flow	Draft								
\$	-> Show	Block: Default (Question Block (1 Qu	estion) Toggle Q	uestions		Add Below	Move	Duplicate	Delete
) 2	Brand Auth	ch on Successful entication Type: Associate Responder Capture respondent SO Type: Shibbole Connection	Authentication SSO it With Panel identifying info h Okta SSO inction properly with Prevention	new Survey.					Need	Help?
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- Note
 - If you want to create a reusable panel of respondents, leave the checkmark in the box labeled "Associate Respondent With Panel" and select a library to store the panel. If you do not need a panel created, uncheck this box.

Authentication Type:	SSO	~ ~	
Associate Responde	nt With Par	nel	
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 Check the box labeled "Capture Respondent Identifying Info" and then click the "Add Embedded Data..." when the link appears

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	Embedded Data to Set	= Field From SSO	• •
SSO Type	a: Shibboleth		
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 Add the attribute(s) you want to capture in the "Embedded Data To Set" field, and the object identifier in the "Field from SSO" field. The attributes available are:

Embedded Data to Set:	Field From SSO:
Username	urn:oid:1.3.6.1.4.1.5923.1.1.1.6
First Name	urn:oid:2.5.4.42
Last Name	urn:oid:2.5.4.4
Email	urn:oid:0.9.2342.19200300.100.1.3

Affiliation (e.g. faculty, staff, student)

urn:oid:1.3.6.1.4.1.5923.1.1.1.5

As an example, if you want to capture the email address of a respondent, you would put "Email" in the EmbeddedData to Set field and the corresponding object identifier.

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Associate Respondent With Panel				
Select Library 💙				
Identified By Field(s):				
Panel Field 🗸	0			
Capture respondent identifying info	5			
Embedded Data to Set		=	Field From SSO	•
SSO Type: Shibboleth 🗸				