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How to Require SOU Authentication and Capture Respondent Information to a Qualtrics Survey

Brad Christ - 2025-04-14 - [Comments \(0\)](#) - [Qualtrics](#)

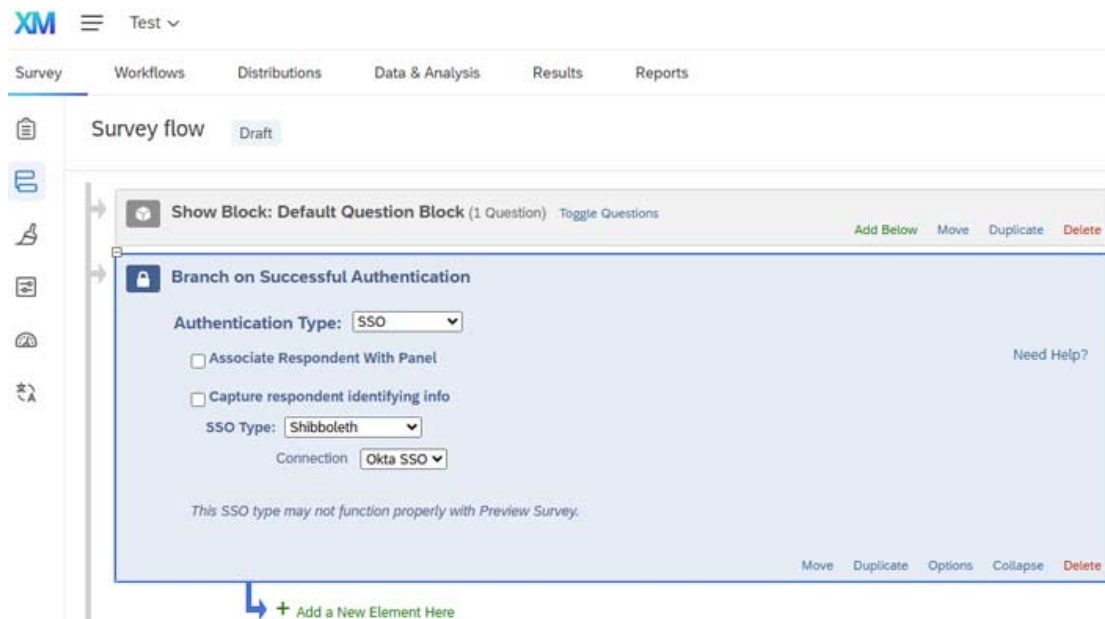
In some cases, you may want to verify that the respondents are SOU faculty, staff, or students and track who has responded to a survey. To enable this for a Qualtrics survey, follow the steps below:

- On the **Edit Survey** tab, click the **Survey Flow** link at the top of the page
- ON the Survey Flow page, click the **+Add a New Element Here** link
- From the list of options available, click the **Authenticator** button
- In the Authentication Type field, select **SSO**

Note

Remove the checkmark next to "Associate Respondent With Panel" to retain anonymity of survey results

- From the SSO Type, select **Shibboleth**
- Click **Move** (under the blue authentication box) and drag the blue box up to the top of the survey flow (this should be the first item in your survey flow)
- Click the **Save Flow** button at the bottom of the screen
- The finished Survey Flow should look like the example below:



- Note

- If you want to create a reusable panel of respondents, leave the checkmark in the box labeled "Associate Respondent With Panel" and select a library to store the panel. If you do not need a panel created, uncheck this box.

- Check the box labeled "Capture Respondent Identifying Info" and then click the "Add Embedded Data..." when the link appears

- Add the attribute(s) you want to capture in the "Embedded Data To Set" field, and the object identifier in the "Field from SSO" field. The attributes available are:

Embedded Data to Set:

Username

First Name

Last Name

Email

Affiliation (e.g. faculty, staff, student)

Field From SSO:

urn:oid:1.3.6.1.4.1.5923.1.1.1.6

urn:oid:2.5.4.42

urn:oid:2.5.4.4

urn:oid:0.9.2342.19200300.100.1.3

urn:oid:1.3.6.1.4.1.5923.1.1.1.5

As an example, if you want to capture the email address of a respondent, you would put "Email" in the EmbeddedData to Set field and the corresponding object identifier.

- It should look something like the following image:



Branch on Successful Authentication

Authentication Type: SSO ▾

☒ Associate Respondent With Panel


Select Library... ▾

Identified By Field(s):

Panel Field... ▾



☒ Capture respondent identifying info

 Embedded Data to Set...

=

Field From SSO



SSO Type: Shibboleth ▾

Connection Okta SSO ▾

This SSO type may not function properly with Preview Survey.