



How to Set Your Preferred First Name, Gender Identification, and Pronouns

David Raco - 2022-10-14 - Comments (0) - Account Help

If you would like for a preferred first name that differs from your legal first name to appear in our online services and systems, you can set that preferred first name at any time by logging in to InsideSOU and clicking on the Personal Information link within the box to manage your settings (pictures below). On the next screen, click the Edit button in the top-right region of the Personal Details box. On the next screen, you will find text fields and dropdown menus where you can set your preferred first name, preferred gender identification, and your preferred pronouns. Click Update to save your changes when you're finished.

If you have trouble setting your preferred first name, gender identification, or pronouns, or you notice that your new preferred first name does not appear everywhere you expect it to after 24 hours, then please call our IT Helpdesk at 541-552-6900 or email us at helpdesk@sou.edu.

The screenshot displays the InsideSOU dashboard with several sections:

- Stay Connected, Stay Informed**: Download the Navigate Student App from the App Store or Google Play. For more information visit the [EAB Navigate site](#).
- Submit an Event | Submit to the Weekly Newsletter | Need help?**
- Siskiyou News**:
 - Xenoblade Chronicles 3 Video Game Review: An RPG About War, Love, Life and Death
 - Welcome to Fall 2022 Term: Hours of Operation for Major Campus Facilities
 - Review: It's a Mad, Mad Multiverse in "Doctor Strange in the Multiverse of Madness"
 - School Shooting in Uvalde, TX Kills 19 Children and 2 Teachers
 - SOU Student Film Festival: Film List, Date, Ticket Price, and Details
 - ASSOU 5/24/2022 Recap
 - ASSOU Townhall Meeting 5/25/2022
 - Goodbye SOU, and Thank You for the Future!
- Quick Access**:
 - Academic Calendar
 - Course Catalog
 - Get SOU ID
 - Hannon Library
 - SOU OneCard
 - Student Referral Guide
 - Bookstore
 - Desktop Navigate
 - Google Calendar
 - Moodle
 - SOU Presence
 - Box
 - Email
 - Google Drive
 - Printing
 - SOU Cares Note
- IT News and Alerts**:
 - SOU IT Help Desk - News
 - Issues Accessing Google.com and other HTTPS websites -- 09/21/2022
 - New! Banner Self Service Employment Dashboard for Leave Entry and Timesheet Approvals
 - Regular Maintenance Schedule
- Online Services**:
 - AIMS (Accommodation Request)
 - ALEKS
 - Banner Admin
 - Banner Self Service
 - Personal Information** (highlighted)
 - Student Profile
 - Billing Account
 - Final Grades
 - Financial Aid
 - Pay Your Bill
 - Registration & Planning
 - Employee Dashboard
 - Bookstore
 - Box
- Personal Details** (bottom section):
 - First Name**: [Redacted]
 - Middle Name**: [Redacted]
 - Last Name**: [Redacted]
 - Date of Birth**: [Redacted]
 - Legal Sex**: Female
 - Preferred First Name**: [Redacted]
 - Personal Pronoun**: [Redacted]
 - Gender Identification**: Woman