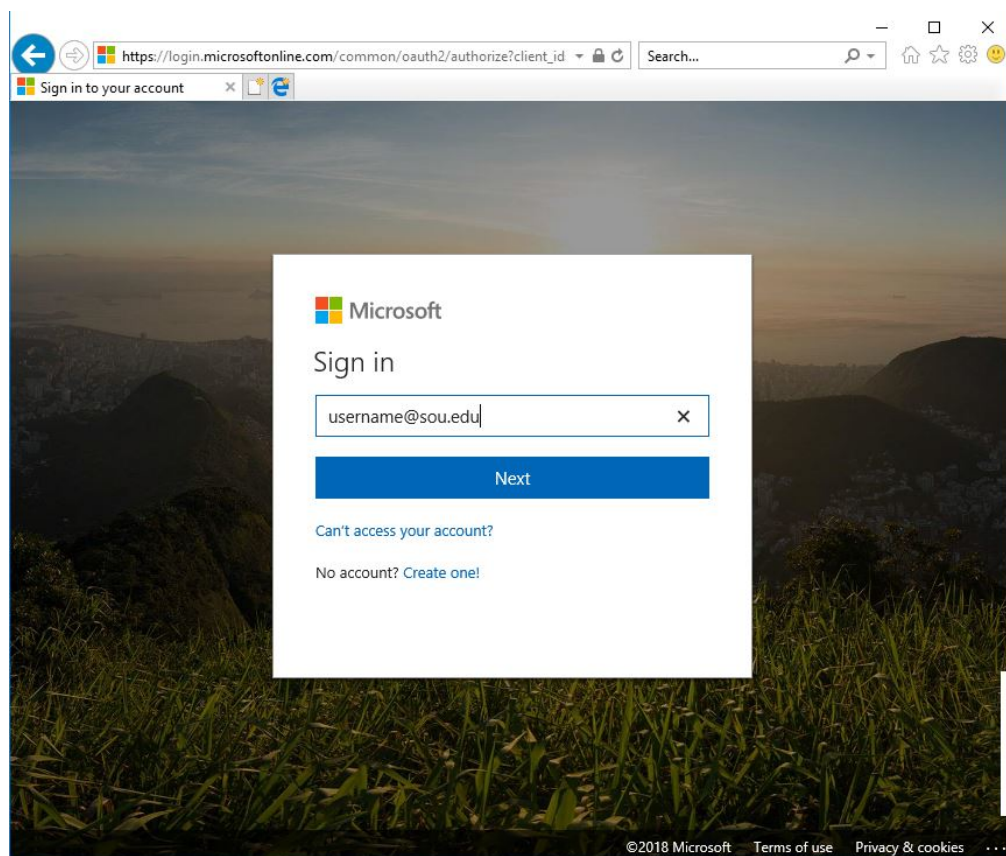


## How to Sign In to Office 365

Brad Christ - 2018-06-11 - 0 Comments - in Office 365

1. To login to Office365, click the link in InsideSOU under Online Services or browse to <http://portal.office.com>
2. When the screen below appears, type in your full SOU email address (e.g. username@sou.edu) and press enter or tab (or click in the Password box). In some cases, you may already see your email address listed. Just click on your email address to continue logging in.



3. If you have not already logged into InsideSOU, you will be redirected to the login screen as shown below.



## SOU Login Services

To protect your personal information be sure to logout and close your browser when you're finished.

Username

Password

> [Forgot your password?](#)

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541-552-7672

4. **After logging in (or if you've already logged in), you should be taken to Office365. Click a link to begin using an Office365 online application or click the link to install Office 2016 for Mac or PC.**

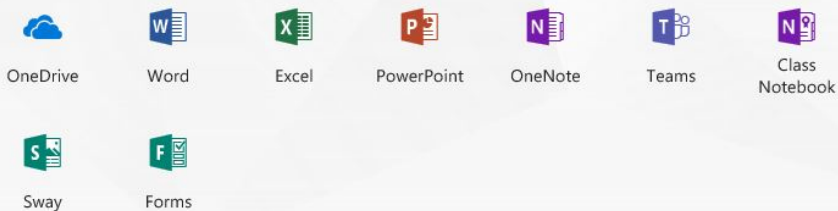


Good afternoon

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