

## How to Sign In to OneNote for Windows

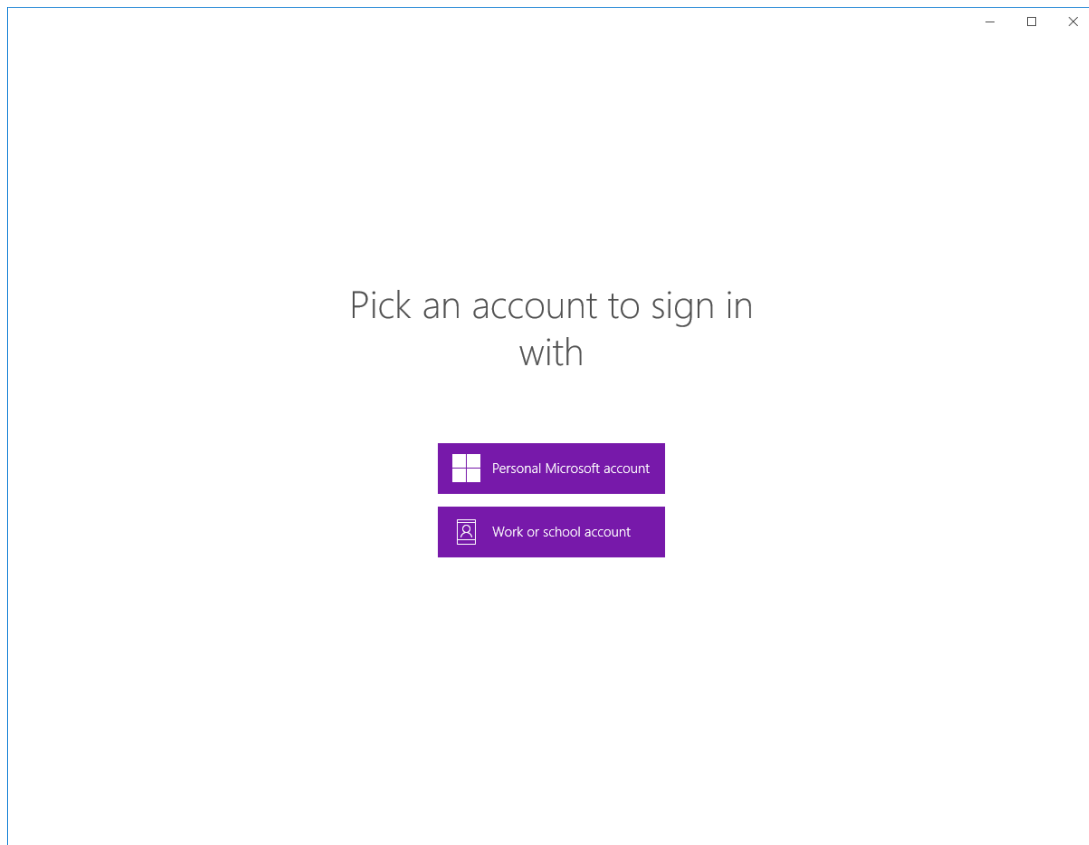
David Raco - 2025-04-23 - Comments (0) - Office 365

The new OneNote for Windows requires you to sign in with your school account before you can begin using it to create or open OneNote files. This article will show you how to log in.

### Step 1 - Launch OneNote

You can also double click a .one OneNote file to open it with OneNote.

### Step 2 -Select "Work or School Account"



### Step 3 - Enter your SOU email address

×

Let's get you signed in

Work or school account

×

Which account should I use?

Sign in with the username and password you use with Office 365 or other business services from Microsoft.

[Privacy statement](#)

Next

Step 4 - Log in with your SOU credentials



racod

A horizontal number line with tick marks labeled 0, 1, 2, 3, 4, 5, 6, 7, 8, 9, and 10. A vertical line is drawn at the 10 mark.

[Login](#)

- > Forgot your password?
- > For help with password resets or login issues, contact the IT Help Desk at [541-552-6900](tel:541-552-6900) or [helpdesk@sou.edu](mailto:helpdesk@sou.edu).

If you have trouble, please call the IT Helpdesk at 541-552-6900.