## Joomla - How to Upload a New Document (PDF, MSWord, Excel, etc)

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Documents in Joomla can be uploaded into the system while we create the links for it.

1. Follow the instructions from this [article](#) up until step 4.
2. Now navigate to the folder where you want to upload the new document.
3. Click on the "Upload" button 

4. Click on the Upload button.
5. Now resume the instructions from Step 5 in this [article](#)