Ordering Copier/Printer Paper

Brad Christ - 2025-06-02 - Comment (1) - Paper, Printing and Copying

Ordering Paper

To order **copier/print paper**, just fill in this form PAPER ORDER FORM. As time allows, we'll even deliver same day (*you can come by the desk and pickup paper at any time*).

You'll need to let us know which **Index code** to charge and ***how much paper you need.*** White paper is sold by the case.

Paper Type

At the moment, we are just bulk purchasing **white, 8 1/2" x 11" 30% recycled paper**.

We plan to expand into **color paper** as per demand. If you have a favorite color, let us know. Since we aren't stocking color paper yet, it ***may take two to four business days for delivery***. **Color paper** will be sold by the **ream**. If you have an *immediate* need for color paper, please visit our colleagues in Print and Copy Services.

Comment (1)

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LS **Luana Stevens**
5 years ago
What if I need to purchase colored paper?