

[Knowledgebase](#) > [Moodle](#) > [Students](#) > [Students: Customize Your Course List](#)

## Students: Customize Your Course List

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While you cannot adjust the Moodle home page where you land after logging in, it is possible to customize your "Dashboard" page to display the courses that you want to see now and hide the rest. Once your page is customized, just click on "Dashboard" after you log in and you'll be ready to open the courses that you need today. By customizing your course overview display, you can sort, manage, and prioritize courses and assignments—star courses that you access frequently and hide those you don't need at the moment!

By default, your dashboard will display the courses you have most recently visited followed by the course items you have most recently accessed. Below you'll find all of the courses in which you are enrolled. Note that if you use a Mac, you will not see the horizontal scroll bar shown here, but you will be able to slide through the courses and items displayed.

As illustrated here in the **Courses overview** block, not only can you see your courses (shown here in "Card" view), but you can also see a timeline for upcoming assignments in new blocks. Best of all, you can rearrange the blocks to suit yourself by clicking on the **Customize this page** link!

# Dashboard

**Upcoming events**

There are no upcoming events  
[Go to calendar...](#)

**Recently accessed courses**

**Test Drive**

Moodle Test Drive  
Distance Ed

**4.1 Upgrade Course**

★ 4.1 Upgrade Course  
Distance Ed

**Recently accessed items**

**Sample Essay Test**  
Sample Course SC 101

**Instruction and Engag...**  
MAT 523 (8673-SU21) - Cur...

**Sample Online Text As...**  
Moodle Orientation for TAs

**Starred courses**

**4.1 Upgrade Course**

★ 4.1 Upgrade Course  
Distance Ed

**Course overview**

In progress ▾

Search

Sort by course name ▾

Card ▾

All

✓ In progress

Future

Past

Starred

Removed from view

0% complete

Star this course

Remove from view

Academic Integrity Seminar Programs and Clubs

0% complete

Communication Practicum/Internship Programs and Clubs

0% complete

Creating Lessons in Moodle Example Courses

10% complete

Demo Course One Example Courses

10% complete

★ BA 488/588 (1055) Fundamentals of ...

21% complete

**Note:** If you don't find a link for a course you're taking, your instructor may not have made the course available yet or may not be planning to use Moodle. Please direct any questions about course availability to your

instructor.

## Course Views

Each block features controls to allow you to filter, sort and display courses\* to meet your needs:



**\*A quick note about the progress bar in the course display**—unless your instructor specifically informs you that the progress bar truly is connected to all of the work you will do in the course, please disregard the percentage complete indicator. Most instructors do not use this setting, but there's no way for us to hide it.

## Star or Hide a Course

Click on the three dots adjacent to the course name to star or hide a course:



Once you have starred the course, use the filter icon to display just your starred favorites (or to show courses that you have hidden):



## Adjust Your View

So far, we've shown you the "Card" view of your course list. You can also choose "List" view:






### Course overview

All ▾

Search

Sort by last accessed ▾

List ▾

	<b>Demo Course</b> Distance Ed 4% complete	⋮
	<b>Moodle Test Drive</b> Distance Ed 0% complete	⋮
	<b>★ 4.1 Upgrade Course</b> Distance Ed 8% complete	⋮
	<b>Training Course</b> Practice Courses 16% complete	⋮
	<b>Sample Course</b> Public 6% complete	⋮

Or "Summary" view:


Course overview

All ▾

Search

Sort by last accessed ▾

Summary ▾




Demo Course

Distance Ed

4% complete

⋮




Moodle Test Drive


Distance Ed

Test drive this Moodle course to learn how to create your Moodle profile, participate in discussion forums, submit assignments, take quizzes, and much more. Happy Moodling!

0% complete



⋮




COMM 399 (3649-WI20) - Non-Fiction Writing Workshop

Winter 2020

3% complete

⋮



Communication Practicum/Internship

Programs and Clubs

Communication majors in the Comm Studies concentration who are starting your Practicum/Internship project this term but not planning to register for the COMM 409A credits until a future term, please contact Dr. Precious Yamaguchi at Precious.Yamaguchi@sou.edu for the enrollment key you can use to add yourself to the Moodle site.

0% complete

⋮

## Use the Timeline

You'll find a Timeline block by expanding the block drawer on the right side of your dashboard. The Timeline block allows you to filter assignments by due date and to sort them by course or by date. Note that each activity is linked for easy access.

## Customize Your Dashboard

To rearrange the blocks on your dashboard page, click on the **Customize this page** button in the upper right corner. With customizing activated, you'll see controls in the upper right corner of each block:

The screenshot shows the Moodle dashboard interface with several callouts explaining how to manage blocks:

- Edit mode:** A yellow box highlights the 'Edit mode' toggle in the top right corner.
- Add a block to the center of the dashboard:** A callout points to the '+ Add a block' button in the top left of the dashboard area.
- Configure, hide or delete a block:** A callout points to the gear icon in the top right of the 'Upcoming events' block.
- Drag and drop a block to a different position:** A callout points to the gear icon in the top right of the 'Recently accessed courses' block.
- Add a block to the panel on the right:** A callout points to the '+ Add a block' button in the top right of the right-hand panel.

The dashboard itself contains sections for 'Upcoming events', 'Recently accessed courses' (showing 'MBA Central' and 'MSEd Home Room'), 'Timeline', and 'Calendar'.

If you want to keep the block in the same area, but move it to a different location, use the **Move** icon circled here in green. To move it to the side panel, click on the **Actions menu** icon highlighted in blue and select **Configure .... block**.

In the block configuration window, use the pull-down menu in the **On this page** area to change the current location (what Moodle calls "region") — "content" denotes the central portion of your page, while "Right" indicates the right column. You can use the **Weight** field to indicate where on the page you'd like the block to appear or use the move icon to drag and drop it after you save your changes.



Click on **Stop customizing this page** when you're done rearranging blocks; click **Reset page to default** to start over.

