

## Students: Technical Requirements for Working in Moodle

Hart Wilson - 2024-01-25 - Comments (0) - Students

This article describes software considerations for working in Moodle.

### What You Need

While any student can use Moodle, it is recommended that you have:

- Basic computer skills
- Experience navigating the Internet and using Internet browsers
- Basic knowledge of formatting using a word processor
- Comfort working with multiple windows
- Web Netiquette—knowledge of the do's and don'ts of online class communication

### Adjusting Your Pop-up Blocker Settings

We appreciate pop-up blockers 99% of the time for sparing us from unwanted advertisements. You need to **enable pop-ups** in Moodle, however, because pop-up technology is used in Moodle to display and process some kinds of content. Learn how to **enable Moodle pop-ups in Firefox**. In most cases, this is a one-time adjustment. The address you need to add to your list of "white listed" sites is "moodle.sou.edu".

### Software Applications You Will Need

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#### Our Platform: MS Office

SOU's official suite of desktop applications is Microsoft Office (Word, Excel, PowerPoint, etc.). Here are some tips and tools for using Office programs in Moodle:

- Consider drafting long discussion forum responses in Word rather than in Moodle. If your Internet connection times out while you are reflecting and writing, you can lose your work.
- When you draft forum or other text responses in Word, you may see the best results for copying and pasting into Moodle if you use the **clear formatting** icon in the text box toolbar. Using this tool will reduce formatting problems in Moodle text boxes.

#### How to Obtain MS Office

If you do not have MS Office installed on your computer, you have options:

- Take advantage of web-based versions of MS Office compatible applications in Google Docs ([overview of Google Docs](#)).
- Log into Inside SOU, then open Office 365 from the Online Services block to

download the latest version of Office or work in the application you need in the Cloud.

- Enter your SOU email address and click **Sign in** as shown below to open Office 365.



- Download Office or select the application you want to use and open it. You'll be able to save your files in a folder at Office 365 if you work in the Cloud.



### Other Software

Do you have all of these utility applications installed on your computer? Click on a logo to download the latest version. (See important note below before you start.)

#### for viewing pdf files



#### for playing audio

#### and video files



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