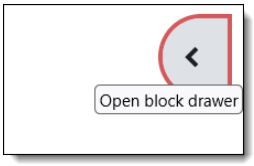
Students: Using Moodle's Calendar

Hart Wilson - 2025-04-22 - Comments (0) - Students

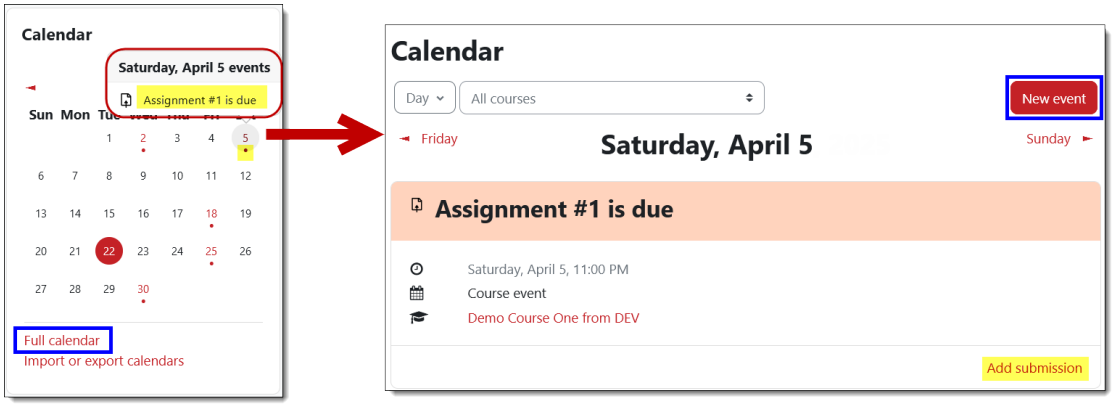
Using Moodle's Calendar Feature

Class, homework, exams, papers, quizzes, parties, concerts, movies. . . The list goes on and on. You have so much to do, and it can be difficult keeping up with it all. How do you do it? One solution is to use your Moodle Calendar. The calendar can become a great planning tool for your school and personal life. On your Moodle Calendar, you will see different types of events, assignment due dates, and course or school reminders. The Moodle Calendar can be accessed from your Moodle dashboard and may be found on the main page of your courses.

Your calendar is located in the *block drawer* on the right side of your course page. If you don't see any blocks on the right, click on the expand icon in the upper right corner of your course page.



Course activities that are due will be indicated in the calendar with a red dot below the date. Hovering over the date will bring up a list of items due. Click on the activity title to open the calendar listing. Click on **Full calendar** to open the entire month in a new page.



In the due date interface, you'll find details about the item that's due as well as a link to add a new event to your calendar. For an assignment, you can even follow a link to add your submission directly from the calendar.



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add a new event to your calendar, you can expand the options to add information about the location, include more details, and even set an event to repeat. Keep in mind that Moodle uses a 24-hour clock, so an event that will take place at 5pm should be entered as 17 hours, not 5!