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Using Your Qualtrics (online survey) Account

Brad Christ - 2025-04-14 - [Comments \(0\)](#) - [Qualtrics](#)

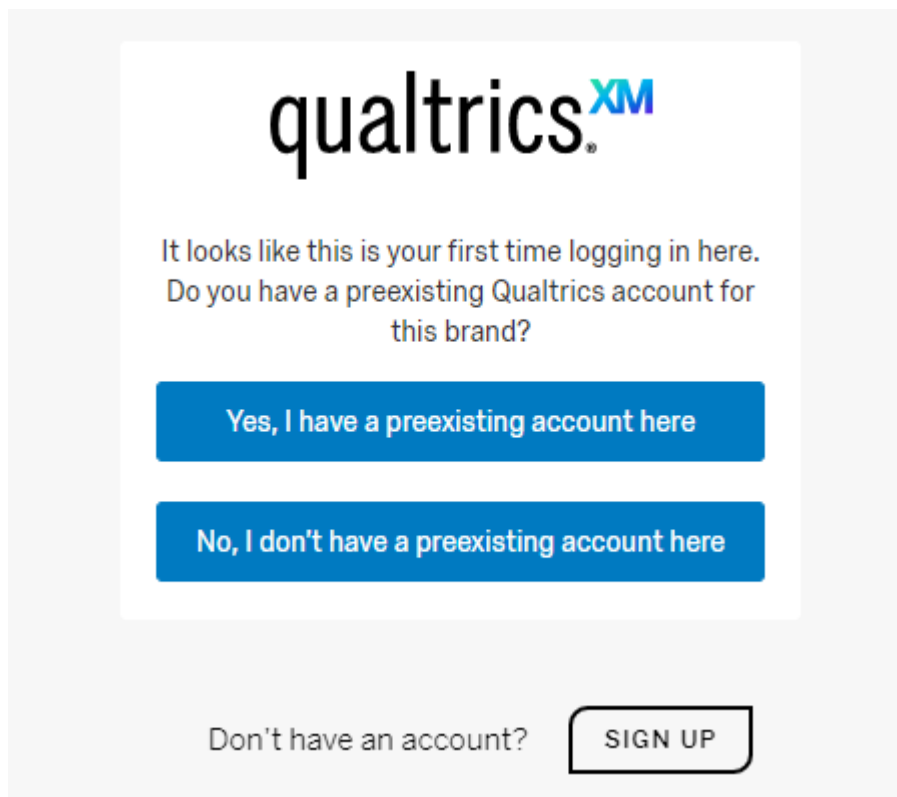
Qualtrics is an online survey tool licensed for all faculty, staff, and students at SOU. To learn more about Qualtrics Research Suite, visit their extensive [online support site](#).

Warning

If you will use survey results for a capstone, thesis, or will publish or present your results, the project should be reviewed by SOU [Institutional Review Board](#).

- To use your SOU Qualtrics account, begin by visiting sou.qualtrics.com or by finding the app in your Okta Dashboard or by [adding the app](#). You will be asked to authenticate via Okta. Log in with your SOU credentials and authenticate with Okta.

You should see the following screen if you are doing this for the first time:

The image shows a Qualtrics login screen. At the top is the Qualtrics logo, which consists of the word "qualtrics" in a sans-serif font with a small "XM" in blue and green to its right. Below the logo, the text reads: "It looks like this is your first time logging in here. Do you have a preexisting Qualtrics account for this brand?". There are two blue buttons with white text: "Yes, I have a preexisting account here" and "No, I don't have a preexisting account here". At the bottom left, it says "Don't have an account?". To the right of this text is a button with a black border and rounded corners that says "SIGN UP".

qualtrics^{XM}

It looks like this is your first time logging in here.
Do you have a preexisting Qualtrics account for
this brand?

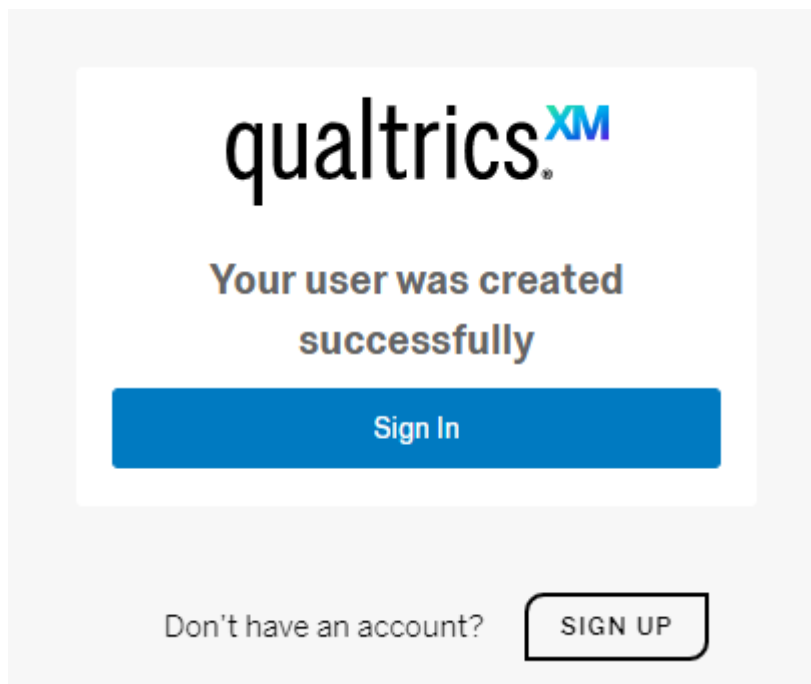
Yes, I have a preexisting account here

No, I don't have a preexisting account here

Don't have an account? **SIGN UP**

- You will need to select "No, I don't have a preexisting account here". It will create an account for you using your SOU account. You will see the following

screen:



- Click “Sign In” and accept the [Qualtrics Terms of Service](#).
- You now have an account through SOU. You can access it by going to sou.qualtrics.com or by clicking on the app in your Okta Dashboard.