

Microsoft Office 365 for home use

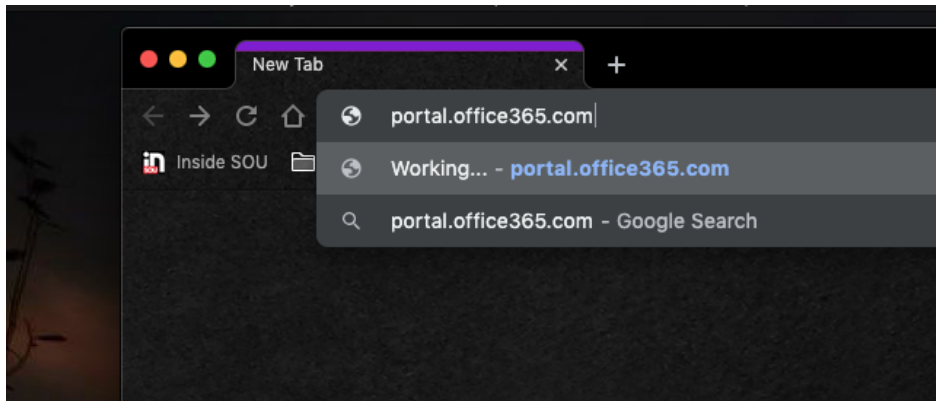
Ulrich Sommerauer - 2025-05-28 - Comment (1) - Application and Online Services Help

This article will show you how to download and install the Microsoft Office 365 apps for use on your personal Macintosh computer, Windows computer, Android tablet, or iOS tablet. If you need assistance with installing Microsoft Office 365 on your personal device, contact your [Computing Coordinator](#) (for faculty) or the [IT Helpdesk](#) (for students and faculty) at 541-552-6900.

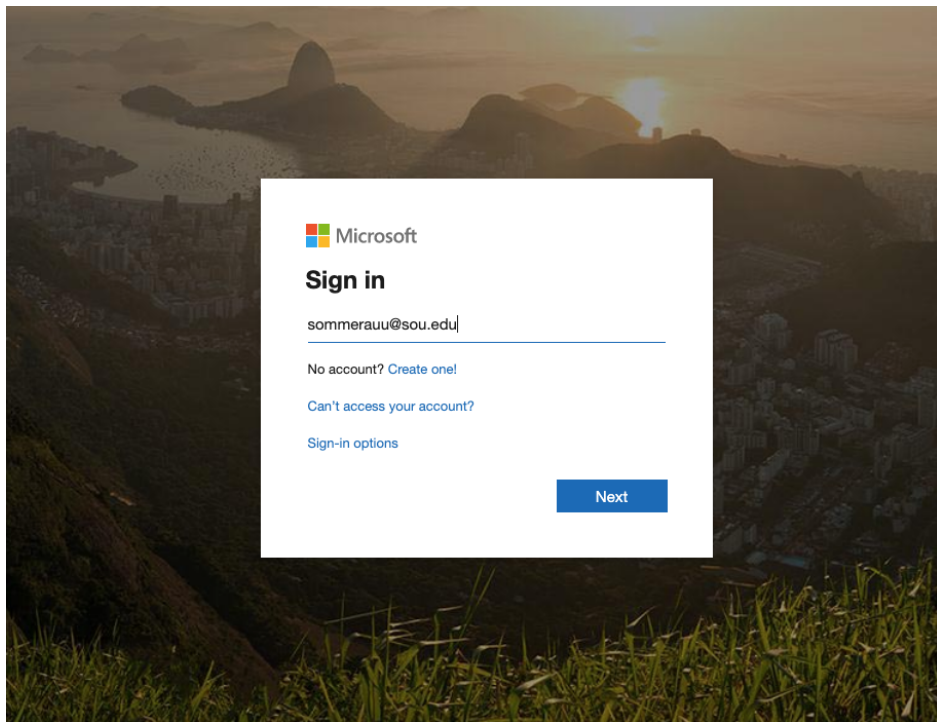
If you have a SOU-managed Windows or Macintosh computer, do NOT install these Office 365 apps. You should be using Microsoft Office Professional 2019 instead, which your Computing Coordinator can install for you.

Windows and Macintosh Instructions

Navigate to <https://portal.office365.com/> in a web browser.



Sign in with your full SOU email address.

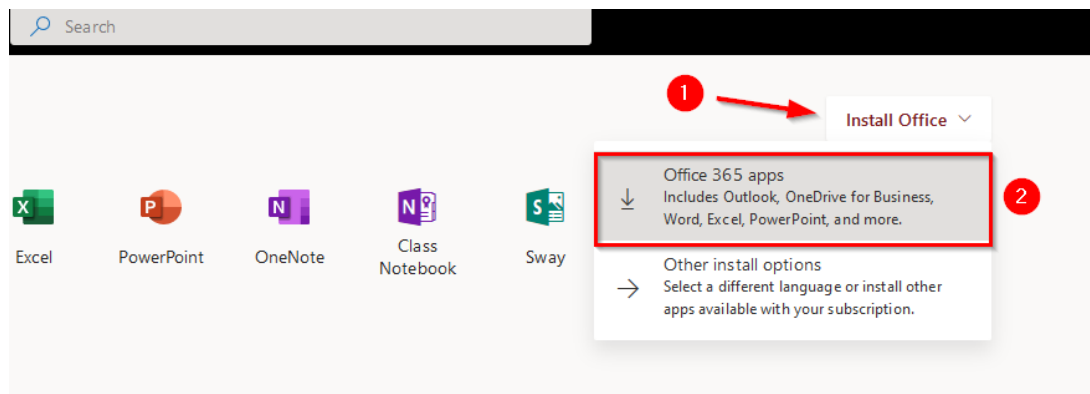


After clicking next, you will be redirected to our SOU Shibboleth Login Services page where you should sign in with your SOU credentials like you do when you log in to InsideSOU.

The image shows the SOU Shibboleth Login Services page. At the top, there is a logo for "inside SOU" where "inside" is in white on a black background and "SOU" is in white on a red background. Below the logo is the heading "SOU Shibboleth Login Services". The main form area has a light gray background. It contains a "Username" label above a text input field with "sommerauu" entered. Below that is a "Password" label above a password input field with "....." entered. A red button labeled "Login" is positioned below the password field. At the bottom of the form, there is a "Need Help?" section with two links: "> Forgot your password?" and "> For help with password resets or login issues, contact the IT Help Desk at 541-552-6900 or helpdesk@sou.edu." The footer of the page is a dark gray bar with the text "All Content © 2019 Southern Oregon University 1250".

When you arrive at the Office 365 portal page, click on the **Install Office** button on the right side of the screen and then click on Office 365 apps. This will start a download of the

installer. Run the installer and follow along with the instructions to finish installing Microsoft Office 365 on your computer.



Apple iOS Instructions

Visit

<https://www.microsoft.com/en-us/microsoft-365/mobile/microsoft-365-mobile-apps-for-ios> in a web browser on your Apple iOS device. Click on the **Get the app button** to download the Office app from the app store.

Android Instructions

Visit

<https://www.microsoft.com/en-us/microsoft-365/mobile/microsoft-365-mobile-apps-for-android> in a web browser on your Android device. Click on the **Get the app button** to download the Office app from the app store.

Comment (1)

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PN **Peter Nordquist**

4 years ago

Thanks, David and Ulrich!